

## Volunteer Screening Interview PEP-18

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This form is a **suggested** starting point for interviewing a potential ministry program team member. Before starting the interview, inform the applicant that their answers may be disclosed to appropriate leaders in the church. Interviews should be conducted by a minimum of two people (including a ministry staff or leadership team member) ensuring that there is no actual or perceived conflict of interest for those conducting the interview.

- a. Open in prayer
  - b. Can you describe the reasons you desire to be involved with this ministry?
  - c. How can your skills, experience and/or knowledge contribute positively to this ministry?
  - d. What have your previous experiences been like in serving?
  - e. What have been the best and worst things about your previous experiences with ministry in the past?
    - a. Optional – How did you deal with this conflict/issue and would you do anything differently next time?
  - f. To your knowledge, have there been any allegations made against you?
  - g. Is there any other information relating to your suitability for this ministry that you would like to share?
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- Read through and sign the Volunteer, Leader and Staff Covenant
  - Safe Church Spaces Training and Working With Children's Check (WWCC) completed/sighted before commencement in role (if applicable)

### Team Commitment

- In becoming a Volunteer Leader, I agree to adhere to the code of conduct and to attend team meetings and in-service training.

Applicant: \_\_\_\_\_ Signature: \_\_\_\_\_

Interviewer 1: \_\_\_\_\_ Signature: \_\_\_\_\_

Interviewer 2: \_\_\_\_\_ Signature: \_\_\_\_\_

Date of interview: \_\_\_\_\_